

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

UNCLASSIFIED

DURATION ~ MAXIMUM OF 2 YEARS

NOTICE OF VACANCY

[X] Department	Posting Date: January 23, 2015	Closing Date: February 6, 2015
[X] State	Existing Vacancy: 1	Work Week: NE (35) Hrs. Posting No.: DO 01-2015
Title: ENVIRONMENTAL SPECIALIST 2		Salary: (P22) - \$53,910.14 - \$61,404.58

DESCRIPTION:

Under the limited supervision of a supervisory official in a state department or agency performs technical or scientific work, including field and office studies, surveys, inspections or investigations associated with the enforcement of laws and/or regulations and environmental review and control work or organizes and carries out programs/projects designed to study and evaluate environmental impact of specific projects on the environment; organizes and makes tests and reports to assess environmental impacts and investigates environmental complaints concerning projects; conducts contract, grant and/or loan processing; does related work as required.

The DEP is seeking to fill 1 Environmental Specialist 2 position to serve in the Blue Acres Sandy Recovery Program. It is anticipated that this unclassified appointment will be temporary in nature and will last for a maximum duration of two (2) years, dependent upon funding.

DIVISION/PROGRAM/LOCATION:
New Jersey Department of Environmental Protection
Green Acres Administration ~ Blue Acres Program
428 East State Street
Trenton, New Jersey

DESCRIPTION OF MAJOR DUTIES:

Appointee will be responsible for sending environmental questionnaires to property owners, local officials & health departments; review DEP databases (NJEMS, BWA well search, GIS, etc.); review aerial photographs using the NJDEP’s aerial photography library; perform building & property inspections to evaluate the presence of USTs, wells, historic fill & septic systems; perform subsurface evaluations to assess for the presence of USTs and wells. This process involves the use of various types of equipment (such as hand augers, drills, shovels, magnetic detectors, slambars, etc.); Update DEP database to track all relevant information; Provide GIS-based maps to Project Managers; Interact with local permitting and construction officials; If potential areas of environmental concern are identified at a property, additional investigation may be performed including the collection of soil samples; and laboratory coordination (purchase order, bottle orders, sample drop off/pick up, payment vouchers & invoices)

REQUIREMENTS

Education: Graduation from an accredited college or university with a Bachelor's degree in one of the Physical Sciences, Environmental Sciences/Studies, Chemical Sciences, Biological Sciences, Environmental Planning, Physical Geography or in Civil Engineering, Sanitary Engineering, Chemical Engineering, Environmental Engineering, Mechanical Engineering, Agricultural Engineering, Mining Engineering, Industrial Engineering, or Bio-resource Engineering. **NOTE:** A valid Professional Engineer's license issued by the New Jersey State Board of Professional Engineers and Land Surveyors may be substituted for the Bachelor's degree in Engineering.

Experience: Two (2) years of experience in environmental control work including field investigations, inspection, and preparing reports on the environment or the preparation or review of Environmental Impact Statements. **NOTE:** A Master's degree in one of the fields specified above may be substituted for one (1) year of the above experience.

License: Appointees will be required to possess a valid driver’s license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Preferred Skill Set: The ideal candidate will have the following skills ~ familiarity with ArcGIS; familiarity with Microsoft Access; experience reviewing and interpreting aerial photography; familiarity with soil sampling analysis; familiarity with the use of a Trimble Handheld unit (and subsequent post processing of data); familiarity with demolition procedures; familiarity with insurance claims for remediation purposes; knowledge of New Jersey’s Site Remediation Rules, Regulations and Technical Guidance documents; ability to perform physical duties such as entry into crawlspaces, installation of borings, and digging of holes to look for USTs; and completion of basic health and safety training including mold concerns

RESIDENCY: Pursuant to N.J.S.A. 52:14-7(L. 2011 Chapter 70), also known as the New Jersey First Act which became effective September 1, 2011, all persons newly hired by the NJDEP on or after that date shall have one year from the date of employment to establish, and then maintain, principal residence in the State of New Jersey. New Jersey state employees hired prior to September 1, 2011 who transfer from within the NJDEP or from another State of New Jersey appointing authority without a break in service greater than 7 days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. **Note:** The State of New Jersey does not provide sponsorships for citizenships to the United States.

NOTE: Interviews will be afforded based on the cover letter, resume and credentials submitted in response to this notice. Applicants may be asked to provide a copy of their transcripts at time of interview.

SCOPE OF ELIGIBILITY: Open to anyone who meets the above listed requirements.

Electronic Filing Applicants are encouraged to file electronically. Forward your letter of interest and resume electronically to Carla.Hunt@DEP.NJ.GOV Include the posting number and your e-mail address so that we may acknowledge your response electronically. Documents can be accepted in Word format only.	Alternate Filing If unable to file electronically, applicants may forward a letter of interest, e-mail address and resume (including posting #) to: Carla Hunt Human Resources Operations PO Box 420, Mail Code: 436-01 Trenton NJ 08625-0420 Fax Number (609) 292-0968
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